

Develop a Skilled, Trained and Educated Workforce that Meets the Needs of the Area

Meeting Minutes from
January 17, 2017 | 9:00 a.m. Rainy River Community College | Room SC 114
Meeting Facilitator: Tammy Riley | Minutes Recorder: Sheila

December minutes were reviewed and accepted.

Tammy provided an overview of the actions taken through media sources, phone calls, and emails to encourage additional participation in the survey by extending the deadline date. These efforts resulted in an additional 37 responses to the survey. Total of 93 responses with 87 completed surveys. This gave us a 30% response rate which we had set as our goal.

Kevin and Tammy Cook shared the reports they had compiled from the survey. The results were reviewed and a discussion of how to proceed with generating a final report to be shared with the public took place. Over the next few months, committee members will meet frequently to analyze each question and categorize answers to prepare for the final report. The process used will be documented and included in the final report. An invitation will be sent to all committee members for each scheduled meeting to work on the report; any member who is available is welcomed to attend these meetings. Members who can't attend may email suggestions to tammy.riley@nemojt.org. Also, if you would like a copy of the report for analysis, please contact Tammy Riley.

It was suggested that the survey results be saved externally in the event the results become inaccessible on the Survey Monkey site in the future. Kevin and Tammy C. have begun this process. Tammy C. will also save the answers specific to each respondent.

Next Step:

- Meet regularly to analyze survey questions in preparation for final report. The goal date indicated on the Destiny Driver to analyze the survey results is June 30, 2017.

Next Meeting: Work session to analyze survey

Tuesday | January 24, 2017 | 1:30 – 2:30 p.m.
RRCC Room SC114

Stewards Present: Tammy Riley, Jean Evens, Tammy Cook, Bill Maki, Todd Coulombe, Nancy Rognerud, Kevin Grover, Sheila Demenge