

DESTINY DRIVER
DEVELOP A SKILLED, TRAINED AND EDUCATED
WORKFORCE THAT MEETS THE NEEDS OF THE AREA

APRIL 12, 2016 | 1:30 pm Rainy River Community College | Room SC 114

Proposed Agenda-First Driver Team Meeting

- I. Welcome and Agenda Review**
 - Introduce Champions and Stewards. Interest in this Destiny Driver.
 - Purpose of today's meeting is brainstorming how to determine the skills of existing workforce and workforce needs of businesses.
- II. Review of Destiny Driver**
 - What we hope to achieve and anticipated outcomes.
 - Where and how to access the information developed to date.
- III. Discussion on Creating a Successful Team**
 - Team guidelines-how we will work together as a team
 - Community Engagement
 - Review of preliminary stakeholders/shareholders suggestions, finalize and identify who specifically we want to invite and who will invite them to the next meeting.
 - Need to be outcome driven and action orientated.
- IV. Our Primary Responsibility-Further Develop, Refine and Implement a More Detailed Action Plan to Achieve Driver Outcomes. Determining Skills of Workforce and Workforce Needs of Businesses.**
 - Clearly define and agree on the next steps we will take as a team.
 - Identify the resources needed to move these forward (technical, financial).
 - Review the Action Plan Template as a guide to be completed by the Team and shared with Voyage Forward Stewards.
- V. Team Meeting Logistics and Coordination**
 - When will we meet and where-regular or as needed.
 - Meeting notes recording and sharing.
 - How will we communicate as a team, email, Drop Box, other?
 - How will we communicate and coordinate with Voyage Forward?
- VI. Schedule of Future Meetings and Events**
- VII. Other Business?**
- VIII. Adjourn**